

THURSDAY, MAY 30, 2024

MINUTES

Date: Thursday, May 30, 2024

Location: Cassellholme Garden Room

Present: Mark King, Chair
 Chris Mayne, Vice Chair
 Peter Chirico
 Sherry Culling (zoom)
 Robert Corriveau
 Michelle Lahay

Staff: Angie Punnett, Administrator
 Billy Brooks, Chief Financial Officer
 Dave Smits, Director, Capital Facilities
 Shani Giroux, Director of Human Resources
 Camille Bigras, Director, Support Services
 Julie Pilkey, Secretary

Regrets:

Guests: John D'Agostino, Lawyer
 Yannick Benoit, Lawyer
 Anita Brisson
 Monique Peters, Family Council (zoom)
 Johanne Brousseau (zoom)
 Stu Campaigne, Bay Today (zoom)

| | ITEM | ACTION |
|-----------|---|--------|
| A. | CALL TO ORDER | |
| | <p>RECORDED MEETING</p> <p><i>“Moved by Peter Chirico and seconded by Chris Mayne that the meeting be called to order at 5:00 p.m.”</i></p> <p>Res. #53-24 <u>Carried</u></p> | |
| | 1. Approval of Agenda | |
| | <p><i>“Moved by Robert Corriveau and seconded by Chris Mayne that the Board approved the Agenda for this meeting, as presented.”</i></p> <p>Res. #54-24 <u>Carried</u></p> | |
| | 2. Conflict of Interest | |
| | <p><i>“Moved by Peter Chirico and seconded by Chris Mayne that no other Board Members present have declared a conflict of interest.”</i></p> <p>Res. #55-24 <u>Carried</u></p> | |

3. Approval of Minutes

3.1 Approval of the Minutes of the Regular Board Meeting held on May 1, 2024

“Moved by Peter Chirico and seconded by Robert Corriveau that the minutes of the Regular Board Meeting, held on May 1, 2024, be adopted as presented.”

Res. #56-24

Carried

3.2 Approval of the Annual General Meeting (AGM) Minutes held on May 1, 2024

“Moved by Chris Mayne and seconded by Robert Corriveau that the minutes of the Annual General Meeting (AGM) held on May 1, 2024, be adopted as presented.”

Res. #57-24

Carried

4. New Business

4.1 Sherry Culling – Resignation Effective September 2, 2024

Sherry submitted her notice that she will not be reapplying to sit on the Board as a Provincial Appointment when her term ends on September 2, 2024. Board members thanked her for her years and dedication to Cassellholme.

4.2 Provincial Appointments – 2 Vacancies

Julie notified the Minister’s Office of Sherry’s resignation and asked if we could advertise on our Website for the 2 vacancies. Waiting for approval. They have noted our strong interest to have a Nipissing First Nation representative. They will notify us if they receive any applicants.

4.3 MSAA – Declaration of Compliance

“Moved by Michelle Lahay and seconded by Peter Chirico that to the best of the Board’s knowledge and belief, the HSP has fulfilled its obligations under the Multi-Sector Service Accountability (MSAA) Agreement during the Applicable Period – April 1, 2023 – March 31, 2024. The Board authorizes Mark King to sign the Declaration of Compliance, as presented.”

Res. #58-24

Carried

4.4 LSAA – Declaration of Compliance

“Moved by Robert Corriveau and seconded by Chris Mayne that to the best of the Board’s knowledge and belief, the HSP has fulfilled its obligations under the Long-Term Care Home Service Accountability (LSAA) Agreement during the Applicable Period – January 1, 2023 – December 31, 2023. The Board authorizes Mark King to sign the Declaration of Compliance, as presented.”

Res. #59-24

Carried

5. Redevelopment

5.1 MOLTC Capital Branch Meeting

Mark, Chris and Angie attend the MOLTC Capital Branch Meeting and met with some of the Senior Staff. Discussed funding, interest rate changes, capital costs. Still optimistic of receiving additional funding once Phase 1 is completed.

5.2 Construction Update *(Dave Smits)*

Report in package.

Dave noted drywall and fire separation issues have caused some delays. Received proposals for the courtyard. Added daily supervision on-site to ensure work is progressing as planned. A new move date will be confirmed with the next project schedule update. Billy provided options for a new camera system. A Motion will be sent by email to Board Members to approve the recommendation for Option 1 – Cisco Meraki in partnership with Nickel City Communications for installation and system configuration. The cost for the new system is within the FF&E budget.

5.3 Designated Units – NFN, BSO, Younger Population

Discussed options for the 12 bed unit on the main floor. Ontario Health reached out to brainstorm. Looking at behavioral unit, Nipissing First Nation unit, and the need for a specialized unit for the under 65 population. Camille is preparing a proposal to submit to the Ministry with all 3 unit options.

6. Operations

6.1 Operations Update

Update in package. Noted currently in a Covid Outbreak on Cherry Lane. 6 residents.

6.2 Zero Tolerance of Abuse & Neglect of Residents – 2023 Annual Abuse Evaluation

Included in Operation Update

6.3 Complaint Review 2023

Reviewed the 15 complaints reported in 2023

6.4 Q1 – Budget-to-Actual Results – Period Ending March 31, 2024

“Moved by Chris Mayne and seconded by Robert Corriveau that the Board approve the Q1 – Year-to-Date Operating Budget-to-Actual results for the period ending March 31, 2024, as presented.”

Res. #60-24

Carried

6.5 Redevelopment Capital Budget-to-Actual Results

“Moved by Peter Chirico and seconded by Michelle Lahay that the Board approve the Redevelopment Capital Budget-to-Actual results from commencement to March 31, 2024, noting the currently forecasted Capital Levy estimates, as presented.”

Res. #61-24

Carried

6.6 Q4 – Budget-to-Actual Results – 2023/2024 Community Support Services

“Moved by Chris Mayne and seconded by Robert Corriveau that the Board approve the 2023/24 Community Support Services Q4 Year-to-Date Budget-to-Actual results, as presented.”

Res. #62-24

Carried

6.7 2024 Operating Budget Revision

“Moved by Sherry Culling and seconded by Chris Mayne that the Board approve the 2024 Operating Budget Revision, as presented.”

Res. #63-24

Carried

| | |
|---|--|
| 7. IN-CAMERA | |
| <p>Guests left the meeting</p> <p><i>“Moved by Michelle Lahay and seconded by Robert Corriveau that the Board proceed to an In-Camera session at 6:19 p.m.”</i></p> <p>Res. #64-24 <u>Carried</u></p> <p>7.1 Approval of the In-Camera Minutes – dated March 28, 2024</p> <p style="padding-left: 40px;">In-Camera Motion – Res. #65-24</p> <p>7.2 Approval of the In-Camera Minutes – dated May 1, 2024</p> <p style="padding-left: 40px;">In-Camera Motion – Res. #66-24</p> <p>7.3 Legal Matter – Confidential Contract Negotiation</p> <p style="padding-left: 40px;">In-Camera Motion – Res. #67-24</p> <p>7.4 Confidential Matter 7.5 Personal Matter - deferred 7.6 Personal Matter - deferred</p> <p><i>“Moved by Peter Chirico and seconded by Robert Corriveau that the Board approve the In-Camera session to be adjourned at 7:42 p.m.”</i></p> <p>Res. #68-24 <u>Carried</u></p> | |
| B. CORRESPONDENCE | |
| No Items Noted | |
| C. REQUEST FOR FUTURE AGENDA ITEMS | |
| No Items Noted | |
| D. DATE OF NEXT MEETING | |
| Regular Meeting - Thursday June 27, 2024 @ 5:00 p.m. – or at the call of the Chair. | |
| E. ADJOURNMENT | |
| <p><i>“Moved by Robert Corriveau and seconded by Michelle Lahay that the meeting be adjourned at 7:43 p.m.”</i></p> <p>Res. #69-24 <u>Carried</u></p> | |

Secretary

Chairman

May 27, 2024

Subject: Cassellholme Redevelopment Update – May 30, 2024

Construction Activity

Please see the April monthly report from Percon.

Highlights:

Phase 00 – Work Complete

Phase 1-A – Work Complete

Phase 1-B sequencing remains unchanged from the previous report. New east parking lot has been handed over to Cassellholme for use, and as of the date of this report, landscape work is largely complete; landscape deficiencies will be addressed in Spring of 2024, and sod is being maintained by Cassellholme.

- Metal studs at perimeter walls are complete. Small infill areas remain. Exterior sheathing and window installation is largely complete, including curtain wall in Block A. Block C curtain wall framing complete; glass is pending.
- Mechanical and electrical above ceiling rough-ins are ongoing, as well as wall rough-in. Levels 2, 3, and 4 wall rough-ins are complete. Levels 5 and 1 are in progress.
- Interior framing is well advanced on Levels 2 to 5 and the ground floor is approximately 85% complete.
- Vapour barrier, insulation and brick is in progress along the east, north and west elevations of Block A and B. Vapour barrier is in progress in Block B east elevation. Metal cladding work is ongoing.
- All roofing work is complete, with the exception of the balconies and low roof along the west elevation.
- Elevator has been delivered to site, and elevator shaft work is ongoing.
- Patient lift structures are in progress.

Schedule:

An updated draft project schedule has been received and is currently being finalized. The final schedule will be issued prior to the next monthly report. The current project schedule has been updated to reflect ongoing project status. Refer to schedule comments on previously issued monthly reports for reference. Schedule comments in this report are up to date with site progress as of the date of issuance for this report.

Transition Planning

An updated summary is attached.

Highlights:

NFN Partnership/Indigenous Unit Operation and Licensing – No further update.

Way-finding – Further Translations requested from the NFN.

Staffing Plan - No further update this month.

Laundry Plan - No further update this month.

Storage Plan – Proposal for Just in Time delivery proposal expected in early June.

Move Plan – Work continues and current tasks being updated on the summary. Latest meeting with HCR occurred on May 27, 2024.

Training Plan – Meetings with various new equipment suppliers continuing so training plans can be confirmed.

IT – Pricing received for CCTV systems, networking equipment and telephone system upgrades. Recommendations coming for the CCTV systems coming to the Board at the May meeting.

Waste Handling – No further updates at this time.

Outdoor space – Proposals received for the Auditorium Courtyard they will be reviewed and the work awarded in early June.

FF&E Budget – Budget validation ongoing with a final check back to departments in terms of the items they will require.

Nursing Transition Planning – Work underway.

Occupancy Planning – First draft of the Occupancy Plan was submitted to MLTC in January. Feedback still pending.

MLTC Check Lists – Work continuing. Meeting with the MLTC has occurred to ensure process around Preoccupancy inspections is understood. Checklists have been shared with Percon so they are aware of the items they are responsible for.

Change Order Log

Please see the attached May 27, 2024 log.

Budget Update

April 2024 actuals attached.

| Action | Sub Actions | Responsible | Due Date |
|---|---|---------------------|----------------------|
| Occupancy Checklist | Continue to review Ministry LTC occupancy checklists - final submission required by August but plan to complete by June 30 internally | Mgmt and Transition | ongoing until August |
| Furniture Contract | PO to be issued in May; still verifying qualities | Anita | 31-May |
| Art Fundraising | To set up initial meeting to understand design needs - with Nathan for contacts; create fundraising plan shortlisted the current state of art inventory present to designer of some historical pieces and reach out to the community for pieces; engaged interior designer for ideas on heritage art pieces for lobby | Anita | ongoing |
| Wood at mill for purpose | To set up initial meeting to understand design need | Anita | ongoing |
| HealthCare Relocators (HCR) - Move | | | |
| HCR - Movers | Next review meeting is set for May 27 to discuss move needs and status; To meet once Percon has verified schedule for fall | Anita | 27-May |
| Resident Communication | Communication planning underway for move into P1 to articulate costs and timeframes; plan will be finalized once final move date is made | Billy/Angie/Jillian | June |
| Storage Area list | Vendor to provide inventory recommendations, storage options (racks/shelves) and software solution reviewed in June; preliminary review of storage areas and items for each room to understand placement and rack needs - to be presented in June | Dave/Anita | June |
| IT | | | |
| Cameras | all priced and is under internal review with SLT printer for ID Access Card still to be priced | Dave | 31-May |
| ID Access Card | | | |
| Phone | | | |
| Network Design | | | |
| Digital Menus/Boards | Review boards price and data drops with Percon | Dave/Lindsay | 31-May |
| Nurse Call | continue to finalize nurse call system; references to Clinical for review | | |
| NFN | | | |
| Bed Application - Licencing | NFN Chief letter signed; to follow up with OH and Ministry on next steps | NFN/Angie | TBD |
| NFN Collaboration Document | Additional funding still under review with Angie and NFN Lead; Chief has reached out to Ministry once again and should have a decision end of March | Anita/Angie/NFN | ongoing |
| | flow of care -Review current NFN demand & cultural designation | | TBD |
| | Governance structure - board member and committee | | TBD |
| | Policy inclusion - part of collaboration document | | TBD |
| | Programming & ceremony - further discussion needed | | TBD |
| Quality of Care Committee | | Anita/Angie/NFN | TBD |
| Wayfinding | | | |
| Wayfinding | NFN Translations have been finalized | Anita/Dave | March |
| Art Work - RHA and P1 | Artwork underway and will provide updates as artist submits | Anita/Dave | ongoing |
| Support Services | | | |
| Emergency Response | | | |
| Medleds | order placed and expect delivery April | Anita/Julie | April |
| Remar strips | order placed and expect delivery April | Anita/Julie | April |
| Fire plan | Final drawings in progress; need to plan quarterly check-ins with fire department; updated codes and policies in draft form training plan to be created | Anita/Julie/Ron | ongoing & on track |
| P2 Parking | Need to begin discussions and planning for start of P2 parking (winter 2024/25) | Dave/Anita | June |
| Staff Training Plan | | | |
| Indigenous cultural health and safety | Combined to sensitivity training; OH NE has provided 4 modules for equity training and SLT to review | SLT | ongoing |
| Equity | | | |
| IT | | | |
| Emergency Response | update training sessions and roll out | Julie/Ron | Sept |
| Maintenance Mgmt System | Brightly Support | Dave | June |
| Capital Asset List | | | |

| RFE | RFE | PC | CD | SI | RFI | CO | Work Description | Reason | Status | Date Issued | Quote Sent | Approval Date | Quoted | Approved | Contract Time (days) |
|------|-------|------|----|------|-----|------|---|----------------------|--------------|-------------|------------|---------------|---------------|---------------|----------------------|
| 1 | 1 | | | 1 | | 1 | Millwork revisions/clarifications | Coordination | Approved | 18-Feb-22 | 17-Mar-22 | 28-Mar-22 | \$34,553.53 | \$34,553.53 | |
| 2 | 2 | 1 | | | | 2 | Emergency Switchboard revisions | Coordination | Approved | 17-Feb-22 | 17-Mar-22 | 28-Mar-22 | \$4,919.20 | \$4,919.20 | |
| 3 | 3 | | | | | 3 | Increase Builders Risk Insurance to Include Soft Costs | Lender Requirement | Approved | 30-Mar-22 | 30-Mar-22 | 05-Apr-22 | \$29,846.88 | \$29,846.88 | |
| 4 | 4 | | | | | 3 | Cost associated to add Wrap Up Insurance Policy | Lender Requirement | Approved | 30-Mar-22 | 30-Mar-22 | 05-Apr-22 | \$282,579.86 | \$282,579.86 | |
| 5 | 5R1 | 2 | | | | 5 | Door revisions | Coordination | Approved | 15-Mar-22 | 07-Apr-22 | 06-May-22 | \$4,677.20 | \$4,677.20 | |
| 6 | 6 | 3 | | | | 4 | Washroom Accessories Revisions | Coordination | Approved | 28-Mar-22 | 22-Apr-22 | 25-Apr-22 | \$863.50 | \$863.50 | |
| 7 | 7 | 9 | | | | | Removal existing foundations (Unit rate only - see RFE 16) | | Cancelled | 21-Apr-22 | 25-Apr-22 | | | | |
| 8 | 8 | 16 | | | | 6 | Provide new water valve at property line | AHJ | Approved | 05-May-22 | 06-May-22 | 06-May-22 | \$8,607.50 | \$8,607.50 | |
| 9 | 9 | 4 | | | | 41 | North wing door revisions | Coordination | Approved | 28-Mar-22 | 16-Jan-23 | 19-Jan-23 | \$3,756.50 | \$3,756.50 | |
| 10 | 10 | 5 | | | | 7 | Elevator pit lighting revisions | AHJ | Approved | 29-Mar-22 | 09-May-22 | 16-May-22 | (\$1,361.00) | (\$1,361.00) | |
| 11 | 11 | 6 | | | | 8 | Transformer modifications | Cost Saving | Approved | 07-Apr-22 | 09-May-22 | 27-May-22 | (\$6,000.00) | (\$6,000.00) | |
| 12 | 12 R1 | | | | | 9 | Millwork edging revisions & Drawer modifications (per email April 25, 2022) | Cost Saving | Approved | N/A | 19-May-22 | 01-Jun-22 | (\$11,906.00) | (\$11,906.00) | |
| 13 | 13 | | | | | | CANCELLED: Drawer modifications (SEE RFE 12R1) | | Cancelled | N/A | 09-May-22 | | | | |
| 14 | 14 | 17 | | | | 12 | Temporary Hydrant at North Wing | AHJ | Approved | 12-Apr-22 | 16-May-22 | 01-Jun-22 | \$5,585.25 | \$5,585.25 | |
| 15 | 15R2 | 7R1 | | | | 36 | Phase 1 temporary door revisions and hardware coordination | Coordination | Approved | 02-Dec-22 | 06-Dec-22 | 10-Jan-22 | \$4,539.70 | \$4,539.70 | |
| 16 | 16R2 | 9 | | | | 15 | Removal of existing foundations | Site Condition | Approved | 21-Apr-22 | 20-May-22 | 27-Jun-22 | \$70,326.38 | \$70,326.38 | |
| 17 | 17 | 11 | | | | 11 | Hardware revisions to Door V101 | Coordination | Approved | 27-Apr-22 | 19-May-22 | 01-Jun-22 | \$6,046.70 | \$6,046.70 | |
| 18 | 18R2 | 18 | | | | 14 | Revise pipe material storm main tee at Olive St. | Site Condition | Approved | 13-May-22 | 20-May-22 | 29-Jun-22 | \$7,885.44 | \$7,885.44 | |
| 19 | 19 | 12 | | | | 10 | Temporary lighting in courtyard parking | Health & Safety | Approved | 27-Apr-22 | 25-May-22 | 01-Jun-22 | \$15,888.40 | \$15,888.40 | |
| 20 | 20R1 | 8 | | | | 13 | Add card reader control for rear doors on elevators 1024 & 1025 | Design Improvement | Approved | 25-Apr-22 | 30-May-22 | 10-Jun-22 | \$1,512.50 | \$1,512.50 | |
| 21 | 21R1 | | | | | 16 | Temporary Door Hardware supplied by Owner's Security Provider | Schedule Change | Approved | 22-Jun-22 | 08-Jul-22 | 22-Jul-22 | (\$6,650.00) | (\$6,650.00) | |
| 22 | 22 | 23 | | | | | Investigate/repair storm line blockage near property line at Olive St. | Site Condition | Cancelled | 23-Jun-22 | 06-Jul-22 | | | | |
| 23 | 23R2 | | | 19R1 | | 17 R | Corrections and revisions to parking lot line in temporary and east parking areas | Owner Requested | Approved | 16-Aug-22 | 15-Sep-22 | 22-Sep-22 | \$3,454.00 | \$3,454.00 | |
| 24 | 24R4 | 22R1 | | | | 27 | Provide temporary power feed to east parking lot lighting | Coordination | Approved | 19-Aug-22 | 24-Oct-22 | 27-Oct-22 | (\$8,416.88) | (\$8,416.88) | |
| 25 | 25R1 | 25R1 | | | | 18 | Revision to waterline connections to existing building - Revised | Site Condition | Approved | 03-Aug-22 | 05-Aug-22 | 11-Aug-22 | \$42,426.23 | \$42,426.23 | |
| 26 | 26 | 20 | | | | 19 | Revision to electrical panel E-1-C | Coordination | Approved | 02-Jun-22 | 09-Aug-22 | 11-Aug-22 | \$6,702.30 | \$6,702.30 | |
| 27 | 27R1 | 19R1 | | | | 23 | Revise acoustic ceiling tile materials | Cost Saving | Approved | 15-Sep-22 | 28-Sep-22 | 05-Oct-22 | (\$66,054.48) | (\$66,054.48) | |
| 28 | 28 | | | 23 | | 20 | Pile Rock Points | Contractor Requested | Approved | 03-Aug-22 | 12-Aug-22 | 12-Aug-22 | \$98,826.40 | \$98,826.40 | |
| 29 | 29R3 | 28 | | | | 33 | Revision to Phase 1 & 2 sanitary and storm connections at grade beams | Coordination | Approved | 03-Aug-22 | 09-Nov-22 | 22-Nov-22 | \$21,724.63 | \$21,724.63 | |
| 30 | 30 | 26 | | | | 21 | Revision to under-slab plumbing and inverts | Coordination | Approved | 26-Jul-22 | 18-Aug-22 | 22-Sep-22 | \$15,196.50 | \$15,196.50 | |
| 31 | 31 | 10 | | | | 40 | Revision to the fire and combination fire/smoke dampers | AHJ | Approved | 26-Apr-22 | 15-Sep-22 | 26-Jan-23 | \$134,858.85 | \$134,858.85 | |
| 32 | 32R1 | 14 | | | | | Door frame material revisions along corridor 1165 | Design Improvement | Not Accepted | 31-Aug-22 | 31-Aug-22 | | | | |
| 33 | 33 | | | | | 24 | Revised wood frame design for Jams | Cost Saving | Approved | 09-Sep-22 | 28-Sep-22 | 05-Oct-22 | (\$12,750.00) | (\$12,750.00) | |
| 34 | 34R4 | 21R3 | | | | 29 | Provide new grounding loop for new building service | AHJ | Approved | 22-Aug-22 | 28-Oct-22 | 08-Nov-22 | \$77,892.15 | \$77,892.15 | |
| 35 | 35R3 | 27R2 | | | | 35 | Delete deck mounted soap dispensers | Owner Requested | Approved | 21-Nov-22 | 05-Dec-22 | 10-Jan-22 | (\$4,081.00) | (\$4,081.00) | |
| 36 | 36R4 | 15R | | | | 117 | Door hardware revisions to door 1147a | Coordination | Pending | 12-Oct-22 | 18-Apr-24 | 29-Apr-24 | \$10,606.20 | \$10,606.20 | |
| 37 | 37 | 13R | | | | 31 | Janitor room door revisions | Coordination | Approved | 19-Sep-22 | 19-Sep-22 | 10-Nov-22 | \$4,785.00 | \$4,785.00 | |
| 38 | 38 | 29 | | | | 22 | Existing Service Plug Requirement | AHJ | Approved | 31-Aug-22 | 23-Sep-22 | 10-Oct-22 | \$2,414.10 | \$2,414.10 | |
| 41 | 41 | 24R1 | | | | 32 | Provide grilles on type 'O' fin radiation in trench in Auditorium 1005 | Coordination | Approved | 22-Sep-22 | 17-Oct-22 | 15-Nov-22 | \$23,009.80 | \$23,009.80 | |
| | | 30 | | | | | After hours paving of East Parking Lot | Owner Requested | Cancelled | 16-Sep-22 | | | | | |
| 39 | 39 | 31 | | | | | Additional curb at edge of existing parking area | Owner Requested | Cancelled | 16-Sep-22 | 28-Sep-22 | | | | |
| 40 | 40R1 | 32R1 | | | | 25 | Revision to existing sanitary line | Site Condition | Approved | 21-Sep-22 | 29-Sep-22 | 06-Oct-22 | \$61,577.36 | \$61,577.36 | TBD |
| 47 | 47R1 | 33 | | | | 43 | Structural revisions to Phase 1 framing, Phase 2 framing, pile caps and piles | Coordination | Approved | 23-Sep-22 | 11-Jan-23 | 22-Jan-23 | \$37,038.71 | \$37,038.71 | 4 |
| 42 | 42R1 | 34 | | | | 26 | Water storage tank layout and structural revisions | Coordination | Approved | 26-Sep-22 | 14-Oct-22 | 27-Oct-22 | \$3,597.83 | \$3,597.83 | |
| 43 | 43 | 35R | | | | 61 | Revision to North Wing elevator brackets for rail attachments | Coordination | Approved | 07-Oct-22 | 20-Jun-23 | 27-Jun-23 | \$11,964.96 | \$11,964.96 | |
| 53 | 53 | 36R2 | | | | 44 | Revision to brace frame VB105 | Coordination | Approved | 09-Nov-22 | 13-Dec-22 | 26-Jan-23 | \$9,497.44 | \$9,497.44 | |
| 45 | 45 | 37 | | | | 30 | Revision to light fixtures P5 and P6 | Coordination | Approved | 11-Oct-22 | 31-Oct-22 | 08-Nov-22 | \$2,369.33 | \$2,369.33 | |
| 48 | 48 | 38 | | | | 37 | Structural beam revisions at Block B roof terraces balconies | Coordination | Approved | 20-Oct-22 | 13-Dec-22 | 10-Jan-23 | \$969.52 | \$969.52 | |
| 49 | 49R2 | | | 36R1 | | 60 | Structural clarifications - structural steel and rebar shop drawings | Coordination | Approved | 20-Jan-23 | 10-Mar-23 | 28-Jun-23 | \$2,768.37 | \$2,768.37 | |
| 46 | | | | 7R1 | | 28 | Provide slab Mounting brackets for smoke shelter | Site Condition | Approved | 17-Oct-22 | 25-Oct-22 | 01-Nov-22 | \$1,050.68 | \$1,050.68 | |
| 51 | 51R1 | 39 | | | | 38 | Add smoke detectors in corridors of RHA areas | Coordination | Approved | 08-Nov-22 | 13-Dec-22 | 10-Jan-23 | \$5,258.00 | \$5,258.00 | |
| 44R1 | | | | 22 | | 34 | Provide additional steel modifications outlined in SI#22 | Coordination | Approved | 27-Jul-22 | 16-Nov-22 | 22-Nov-22 | \$3,300.11 | \$3,300.11 | |
| | | 40 | | | | | Additional elevator controls | Coordination | Pending | 07-Dec-22 | | | | | |
| 56 | 56 | 41 | | | | 45 | Revision to sliding door frame details | Coordination | Approved | 21-Dec-22 | 08-Feb-23 | 28-Feb-23 | \$8,783.50 | \$8,783.50 | |
| 54 | 54 | 42 | | | | 46 | Provide fixed mirrors in Staff washrooms | Coordination | Approved | 10-Jan-23 | 03-Feb-23 | 28-Feb-23 | \$7,507.50 | \$7,507.50 | |

| | | | | | | | | | | | | | | |
|------|-------|------|----|-----|-----|--|----------------------|-----------|-----------|-----------|-----------|--------------|--------------|---|
| 54R1 | 54R1 | 42 | | | 48 | Correct the cost of fixed mirrors from CO#46 | Coordination | Approved | 10-Jan-23 | 03-Mar-23 | 21-Mar-23 | (\$2,035.00) | -\$2,035.00 | |
| 52 | 52 | | 39 | | 39 | Provide relay bases on smoke detectors related to door hold opens for SI#39 | AHJ | Approved | 08-Nov-22 | 13-Dec-22 | 10-Jan-23 | \$3,014.00 | \$3,014.00 | |
| 55 | 55 | 43 | | | | Revise range hood colour | Owner Requested | Cancelled | 18-Jan-23 | | | | | |
| 57 | 57 | 44 | | | 47 | Revision to L#2 & L#2-1 lavatory fixtures | Coordination | Approved | 18-Jan-23 | 17-Jan-23 | 21-Feb-23 | \$5,193.10 | \$5,193.10 | |
| 54 | 54R1 | | 41 | | 42 | Remedial modifications to pile caps and grade beams - Phase 1 | Site Condition | Approved | 28-Nov-22 | 10-Jan-23 | 20-Jan-23 | \$14,145.87 | \$14,145.87 | 4 |
| 58 | 58 | 45 | | | | Revisions to operable window vent type | Coordination | Cancelled | 06-Feb-23 | | | | | |
| 60 | 60 | 46 | | | 52 | Modifications to generator ESB breakers | Coordination | Approved | 07-Feb-23 | 24-Mar-23 | 03-May-23 | \$19,405.10 | \$19,405.10 | |
| 95 | 95 | 47 | | | 79 | Revise office door locaitons, electrical from PC47 | Owner Requested | Approved | 23-Mar-23 | 08-Sep-23 | 09-Sep-25 | \$10,312.50 | \$10,312.50 | |
| 72 | 72R3 | 47 | | | 73 | Revise office door locations, typical millwork from PC47 | Owner Requested | Approved | 15-Aug-23 | 15-Aug-23 | 07-May-24 | \$11,985.60 | \$11,985.60 | |
| 59 | 59 | 48R | | | 49 | Revisions to electrical to accommodate Kitchen Equipment Phase 1 | Coordination | Approved | 14-Feb-23 | 17-Mar-23 | 22-Mar-23 | \$501.60 | \$501.60 | |
| 62 | 62R2 | 49 | | | 54 | Typical Bedroom Mockup | Owner Requested | Approved | 09-Mar-23 | 03-May-23 | 06-Jun-23 | \$75,577.95 | \$75,577.95 | |
| | | 50 | | | | Revise rated floor assembly ULC Listed Design No. | Cost Saving | Cancelled | 22-Mar-23 | | | | | |
| | | 51 | | | 50 | Revision to select light fixtures to alternate product | Design Improvement | Approved | 22-Mar-23 | 20-Apr-23 | 26-Apr-23 | \$0.00 | \$0.00 | |
| 65 | 65 | 52 | | | 57 | Delete select cubical curtains and provide track breaks in patient lift tracks | Coordination | Approved | 29-Mar-23 | 12-May-23 | 01-Jun-23 | (\$5,382.50) | (\$5,382.50) | |
| 75 | 75R1 | 53 | | | 69 | Electrical revisions for elevator connections | Coordination | Approved | 30-Mar-23 | 29-Jun-23 | 03-Aug-23 | \$18,212.70 | \$18,212.70 | |
| | | 54 | | | | Revisions to interior expansion joints types | Coordination | Cancelled | 30-Mar-23 | | | | | |
| 68 | 68 | 55 | | | 56 | Exisiting Water Room pull station | Coordination | Approved | 05-Apr-23 | 17-May-23 | 23-May-23 | \$1,142.90 | \$1,142.90 | |
| 67 | 67 | 56 | | | 55 | Revision to brace frame VB205 | Coordination | Approved | 17-Apr-23 | 12-May-23 | 18-May-23 | \$1,164.02 | \$1,164.02 | |
| 82 | 82R2 | 57R | | | 78 | Revision to biometric readers | Owner Requested | Approved | 18-Apr-23 | 01-Sep-23 | 25-Sep-23 | -\$21,023.00 | -\$21,023.00 | |
| 64 | 64 | | | 49 | 51 | Tree Removal at End of Block B | Site Condition | Approved | 03-Nov-22 | 20-Apr-23 | 26-Apr-23 | \$2,117.50 | \$2,117.50 | |
| 66 | 66R1 | 58 | | | 68 | Clarification to area drains | Coordination | Approved | 20-Apr-23 | 19-Jul-23 | 27-Jul-23 | \$25,942.40 | \$25,942.40 | |
| 77 | 77R1 | 59 | | | 85 | Fiber optic connection to existing building | Coordination | Approved | 02-May-23 | 25-Jul-23 | 12-Oct-23 | \$10,118.90 | \$10,118.90 | |
| 78 | 78 | 60 | | | 63 | Additional pot light in Bedroom Type "D" | Coordination | Approved | 02-May-23 | 26-Jun-23 | 04-Jul-23 | \$2,865.50 | \$2,865.50 | |
| | | 61 | | | | Revision to clarify clay unit product | Discontinued Product | Pending | 09-May-23 | | | | | |
| 71 | 71 | 62R | | | 59R | Modifications to elevator framing for door supports and additional pit ladder | Coordination | Approved | 23-May-23 | 05-Jun-23 | 27-Jun-23 | \$66,131.08 | \$66,131.08 | 2 |
| | | 63 | | | | Patching of existing asphalt drive-ways | Owner Requested | Cancelled | 23-May-23 | | | | | |
| 81 | 81 | 64 | | | 65 | Flooring revisions | Coordination | Approved | 25-May-23 | 07-Jul-23 | 20-Jul-23 | \$7,090.72 | \$7,090.72 | |
| 80 | 80R2 | 65 | | | 84 | Owner requested revisions to Kitchen Equipment | Owner Requested | Approved | 25-May-23 | 22-Sep-23 | 03-Oct-23 | \$68,113.10 | \$68,113.10 | |
| 73 | 73 | 66 | | | 62 | Delete kitchen equipment soap and towel dispenser accessories | Owner Requested | Approved | 29-May-23 | 20-Jun-23 | 27-Jun-23 | (\$2,670.00) | (\$2,670.00) | |
| 126 | 126R2 | 67R3 | | | 115 | Tie-in to existing fire alarm and PA systems | Coordination | Approved | 30-May-23 | 21-Mar-24 | 12-Apr-24 | \$18,950.80 | \$18,950.80 | |
| 87 | 87 | 68 | | | 70 | Revision to louvres | Coordination | Approved | 30-May-23 | 02-Aug-23 | 08-Aug-23 | \$660.00 | \$660.00 | |
| 68 | 68 | 69 | | | 58 | Patient lift system power supply covers | Owner Requested | Approved | 01-Jun-23 | 05-Jun-23 | 22-Jun-23 | \$10,222.30 | \$10,222.30 | |
| 83 | 83 | 70 | | | 67 | Revision to stair guard assembly | Coordination | Approved | 06-Jun-23 | 19-Jul-23 | 26-Jul-23 | \$726.00 | \$726.00 | |
| 84 | 84 | 71 | | | 66 | Revision to Ceramic tile type CT2.1 in select rooms | Owner Requested | Approved | 15-Jun-23 | 19-Jul-23 | 25-Jul-23 | \$0.00 | \$0.00 | |
| 74 | 74R1 | 72R | | | 64 | Temporary support angles for Block C strutural frame | Coordination | Approved | 13-Jun-23 | 28-Jun-23 | 04-Jul-23 | \$10,563.30 | \$10,563.30 | |
| 69 | 69R1 | | | | 71 | Removal of existing foundations at electrical duct bank trench | Site Condition | Approved | 14-Jun-23 | 07-Jul-23 | 09-Aug-23 | \$10,095.80 | \$10,095.80 | |
| | | 73 | | | | Revise solid surface finish colour on millwork M30 & M31 | Owner Requested | Cancelled | 12-Jul-23 | | | | | |
| | | 74 | | | | Additional structural support at 5th floor trench drain | Coordination | Pending | 12-Jul-23 | | | | | |
| 90 | 90 | 75R | | | 74 | Revised detail at expansion joint at gridline 23 between S & T/T.2. | Coordination | Approved | 12-Jul-23 | 14-Aug-23 | 24-Aug-23 | \$8,513.40 | \$8,513.40 | |
| 92 | 92 | | | | 75 | Revised rebar stirrups at elevator conduit duct bank | Coordination | Approved | 18-Jul-23 | 23-Aug-23 | 30-Aug-23 | \$1,036.20 | \$1,036.20 | |
| 93 | 93 | | | 148 | 76 | Revision to window sill support material detail | Contractor Requested | Approved | 23-Aug-23 | 29-Aug-23 | 05-Sep-23 | \$3,312.89 | \$3,312.89 | |
| 102 | | 76 | | | 86 | Coring of Foundation for temporary generator connection | Coordination | Approved | 25-Jul-23 | 03-Oct-23 | 11-Oct-23 | \$3,850.00 | \$3,850.00 | |
| 101 | 101R3 | 76R2 | | | 91 | Connection for Portable Genset and Load Bank Testing | Owner Requested | Approved | 06-Feb-24 | 22-Feb-24 | 12-Mar-24 | \$116,723.25 | \$116,723.25 | |
| 94 | 94 | 77 | | | 77 | Revision to jockey pump electrical feed | Coordination | Approved | 26-Jul-23 | 01-Sep-23 | 12-Sep-23 | \$5,904.80 | \$5,904.80 | |
| 98 | 98 | 78 | | | 82 | Revised wall depth in Laundry Rooms to accommodate 4" drain pipe | Coordination | Approved | 27-Jul-23 | 19-Sep-23 | 03-Oct-23 | \$246.50 | \$246.50 | |
| 108 | 108 | 79 | | | 111 | Delete fire damper at return air duct in penthouse level | Coordination | Approved | 31-Jul-23 | 24-Oct-23 | 21-Mar-24 | (\$497.00) | (\$497.00) | |
| 97 | 97R1 | 80R | | | 81 | Revise wall thickness to accommodate pipe size | Coordination | Approved | 03-Aug-23 | 19-Sep-23 | 03-Oct-23 | \$3,090.10 | \$3,090.10 | |
| 96 | 96 | 81 | | | 83 | Domestic booster pump power feed | Coordination | Approved | 23-Aug-23 | 13-Sep-23 | 02-Oct-23 | \$6,792.50 | \$6,792.50 | |
| | | 82 | | | | Revision to Drew St. entrance samitary & storm pipes for interferences | Coordination | Pending | 28-Aug-23 | | | | | |
| 105 | 105 | 83 | | | 88 | Electric heaters for temporary heat in rooms at junction between Phase 1 and 2 | Coordination | Approved | 15-Sep-23 | 10-Sep-23 | 24-Oct-23 | \$5,335.90 | \$5,335.90 | |
| | | 84 | | | | Investigation for tie-in to existing PA system | Coordination | Cancelled | 15-Sep-23 | | | | | |
| 85 | 85 | | 67 | | 80 | Ductwork revisions related to SI#67 | Coordination | Approved | 06-Jun-23 | 02-Aug-23 | 25-Sep-23 | \$1,439.90 | \$1,439.90 | |
| 103 | 103R1 | 85 | | | 89 | Additional louvre colour | Coordination | Approved | 02-Oct-23 | 30-Oct-23 | 10-Nov-23 | \$3,300.00 | \$3,300.00 | |
| 106 | 106 | 86 | | | 87 | Chiller Support Frames | Coordination | Approved | 02-Oct-23 | 17-Oct-23 | 18-Oct-23 | \$42,145.73 | \$42,145.73 | |
| 112 | 112R1 | 87 | | | 96 | Revise light fixture type U & U1 | Coordination | Approved | 17-Oct-23 | 29-Nov-23 | 07-Jan-24 | \$2,753.30 | \$2,753.30 | |
| 114 | 114 | 88 | | | 94 | Revise storm drain piping from the roof of Stair Shaft #5 | Coordination | Approved | 26-Oct-23 | 14-Nov-23 | 05-Dec-23 | \$8,269.80 | \$8,269.80 | |
| 120 | 120R4 | 89 | | | 114 | Add digital meni board connections at each dining area | Owner Requested | Approved | 31-Oct-23 | 01-Apr-24 | 12-Apr-24 | \$15,745.40 | \$15,745.40 | |
| 116 | 116 | 90 | | | 100 | Additional roof anchors at chimney for Boiler #4 | Coordination | Approved | 01-Nov-23 | 20-Nov-23 | 10-Jan-24 | \$35,019.60 | \$35,019.60 | |

| | | | | | | | | | | | | | | | | |
|---------------------------------|-------|------|------|-----|-----|---|---------------------------|-----------|-----------|-----------|-----------|----------------|----------------|--|--|--|
| | | 91 | | | 97 | Revision to flooring materials in corridors and resident vestibules | Owner Requested | Approved | 08-Nov-23 | 22-Nov-23 | 07-Jan-23 | \$0.00 | \$0.00 | | | |
| | | 92 | | | | Provide a permanent load bank for generator testing | Coordination | Pending | 08-Nov-23 | | | | | | | |
| 132 | 132R2 | 93 | | | 127 | Revision for door controls | Coordination | Approved | 10-Nov-23 | 08-May-24 | 23-May-24 | \$55,073.65 | \$55,073.65 | | | |
| 117 | 117 | 94 | | | 93 | Ground connection from pole to transformer | Coordination | Approved | 14-Nov-23 | 24-Nov-23 | 27-Nov-23 | \$3,122.90 | \$3,122.90 | | | |
| 104 | 104R2 | | | | 90 | Additional track components for lift track in room 5091 - Submittal 135 | Coordination | Approved | 30-May-23 | 31-Oct-23 | 10-Nov-23 | \$2,448.60 | \$2,448.60 | | | |
| 111 | 111R1 | | 91R2 | | 92 | Revision to ductwork related to ERV#1 and SI#91R2 | Coordination | Approved | 15-Sep-23 | 16-Nov-23 | 20-Nov-23 | \$4,701.40 | \$4,701.40 | | | |
| | | 95R | | | | Typical resident wardrobe storage hinges | Owner Requested | Cancelled | 20-Nov-23 | | | | | | | |
| 121 | 121R2 | 96R | | | 102 | Typical resident room and washroom millwork revisions | Owner Requested | Approved | 22-Nov-23 | 09-Jan-24 | 15-Jan-24 | \$28,778.20 | \$28,778.20 | | | |
| 123 | 123R2 | 97R | | | 101 | Revision to resident room drapes | Owner Requested | Approved | 22-Nov-23 | 08-Jan-24 | 10-Jan-24 | \$4,059.00 | \$4,059.00 | | | |
| | | 98 | | | | Additional lightning protection | Coordination | Cancelled | 27-Nov-23 | | | | | | | |
| 125 | 125R2 | 99R | | | 103 | Toggle switch at flusher disinfecter in soiled utility rooms | Coordination | Approved | 29-Nov-23 | 11-Jan-24 | 15-Jan-24 | \$1,651.10 | \$1,651.10 | | | |
| 135 | 135R1 | 100 | | | 105 | Revise drainage for balcony/roof areas | Coordination | Approved | 29-Nov-23 | 15-Feb-24 | 27-Feb-24 | \$19,183.78 | \$19,183.78 | | | |
| 110 | 110R1 | | | 80 | 95 | Costs associated with piping clarification in SI#80 | Coordination | Approved | 15-Aug-23 | 30-Nov-23 | 14-Dec-23 | \$22,236.50 | \$22,236.50 | | | |
| | | 101 | | | | Delete telephone cables between communications cabinets | Owner Requested | Cancelled | 19-Dec-23 | | | | | | | |
| | | | | | 53 | Phase 2 Piling | Site Condition | Approved | 08-Jan-24 | 08-Jan-24 | 10-Jan-24 | \$0.00 | \$0.00 | | | |
| 129 | 129R1 | 102 | | | 104 | Revision to Clean Utility Millwork M13 | Owner Requested | Approved | 22-Dec-23 | 24-Jan-24 | 30-Jan-24 | (\$29,960.00) | (\$29,960.00) | | | |
| 134 | 134R2 | 103 | | | 112 | Delete resident room lower entertainment boxes | Owner Requested | Approved | 02-Jan-24 | 15-Mar-24 | 03-Apr-24 | (\$112,848.00) | (\$112,848.00) | | | |
| 133 | 133 | 104 | | | 106 | Revisions to Phase 2 Structural Steel | Coordination | Approved | 04-Jan-24 | 02-Feb-24 | 27-Feb-24 | \$13,369.24 | \$13,369.24 | | | |
| 136 | 136 | 105 | | | 118 | Wanderguard elevator control tie-in | Coordination | Pending | 08-Jan-24 | 17-Apr-24 | 29-Apr-24 | \$32,157.40 | \$32,157.40 | | | |
| | | | | | 98 | Asphalt deficiency warranty extension | Deficiency Reconciliation | Approved | 06-Dec-23 | 14-Dec-23 | 11-Jan-24 | (\$7,500.00) | (\$7,500.00) | | | |
| 127 | 127 | | | | 99 | CSA IPAC training course | Contractor Requested | Approved | 10-Nov-23 | 02-Jan-24 | 11-Jan-24 | (\$550.00) | (\$550.00) | | | |
| 139 | 139R | 106 | | | 109 | Revision to Block D tub rooms | Coordination | Approved | 24-Jan-24 | 26-Feb-24 | 07-Mar-24 | \$7,681.30 | \$7,681.30 | | | |
| 148 | 148R1 | 107 | | | 122 | Support posts for med sled system in stairwells | Owner Requested | Approved | 31-Jan-24 | 01-May-24 | 07-May-24 | \$53,607.07 | \$53,607.07 | | | |
| 141 | 141 | 108 | | | 108 | Revise outlet locations in Type C Bedrooms | Owner Requested | Approved | 08-Feb-24 | 23-Feb-24 | 07-Mar-24 | \$1,907.40 | \$1,907.40 | | | |
| 140 | 140 | | | | 107 | Delete siding band detail at Penthouse | Cost Saving | Approved | 21-Feb-24 | 21-Feb-24 | 27-Feb-24 | (\$10,600.00) | (\$10,600.00) | | | |
| 137 | 137 | | | | 110 | Slab edge firestop detail revision | Coordination | Approved | 09-Feb-24 | 04-Mar-24 | 07-Mar-24 | \$39,165.00 | \$39,165.00 | | | |
| 145 | 145 | | | | 113 | Extent of slab edge at curtain wall block C - Phase 1 | Coordination | Approved | 22-Mar-24 | 22-Mar-24 | 04-Apr-24 | \$3,637.92 | \$3,637.92 | | | |
| | | 109R | | | | Clarification to temporary soffit and heating details | Coordination | Pending | 07-Mar-24 | | | | | | | |
| | | 110 | | | | Add door 5136 and associated hardware | Coordination | Pending | 04-Mar-24 | | | | | | | |
| | | 111 | | | | Revisions to communication cabinets racks and distribution | Coordination | Pending | 14-Mar-24 | | | | | | | |
| 150 | 150 | 112 | | | | Radiant heater piping enclosures | Coordination | Approved | 14-Mar-24 | 22-Apr-24 | 22-May-24 | \$9,624.86 | \$9,624.86 | | | |
| 151 | | 113 | | | | Revisions to Resident Washrooms to Accommodate Plumbing Drain | Contractor Requested | Pending | 22-Apr-24 | 22-Apr-24 | | \$5,564.06 | \$5,564.06 | | | |
| 152 | 152R1 | 114 | | | 126 | Revisions to water room door hardware | Coordination | Approved | 20-Mar-24 | 07-May-24 | 23-May-24 | \$8,929.80 | \$8,929.80 | | | |
| 149 | | | | | | Sub 269 Extra Cubicle Request - LEAVE until May 30 2024 | Owner Requested | Pending | 17-Apr-24 | 17-Apr-24 | | \$10,670.00 | | | | |
| 130 | | 82 | | | | Civil P3 Canor cost agreement | Coordination | Pending | 17-Apr-24 | 17-Apr-24 | | \$53,802.65 | | | | |
| 146 | 146 | | | | 116 | Add door 5136 and associated hardware | Coordination | Approved | 04-Mar-24 | 17-Apr-24 | 26-Apr-24 | \$11,698.50 | \$11,698.50 | | | |
| 156 | 156 | 116R | | | 121 | Revision to handrails and base bumpers | Coordination | Approved | 02-May-24 | 01-May-24 | 07-May-24 | \$14,213.38 | \$14,213.38 | | | |
| 153 | 153 | | | | 129 | Revision to cabinet locks | Owner Requested | Approved | 24-Apr-24 | 24-Apr-24 | 24-May-24 | \$1,540.57 | \$1,540.57 | | | |
| 154 | 154 | | | 193 | | Delete Sprinkler Control Valve | Cost Saving | Approved | 01-May-24 | 24-Apr-24 | 07-May-24 | (\$500.00) | (\$500.00) | | | |
| 158 | 158 | 117 | | | 124 | Add temporary heat trace system to pipes at underside of server 2078 & 2086 | Coordination | Approved | 08-Apr-24 | 08-May-24 | 15-May-24 | \$21,541.30 | \$21,541.30 | | | |
| 157 | 157 | 118 | | | 128 | Phase 1 - Roof level sun control outrigger support | Coordination | Approved | 11-Apr-24 | 06-May-24 | 24-May-24 | \$29,342.14 | \$29,342.14 | | | |
| | | 119R | | | | Kill switch for Ground Floor Server 1067 | Coordination | Pending | 13-May-24 | | | | | | | |
| 159 | 159 | | | | 125 | Revise millwork pulls | Cost Saving | Approved | 10-May-24 | 10-May-24 | 23-May-24 | (\$4,132.80) | (\$4,132.80) | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Total - As of Issue Date | | | | | | | | | | | | \$1,881,690.08 | \$1,817,217.43 | | | |

| | Total Spent to | | | |
|---|-----------------------|-------------------|-------------------|------------|
| | Board Approved Budget | date | Budget Remaining | % Spent |
| A - Land | 0 | 0 | 0 | 0% |
| B - Hard Costs | 103,143,632 | 35,567,813 | 67,575,818 | 34% |
| C - Architects and Engineers | 5,293,090 | 4,325,966 | 967,124 | 82% |
| D - Other Design Consultants Costs | 786,929 | 523,418 | 263,510 | 67% |
| E - Fees & Permits | 31,235 | 31,235 | 0 | 100% |
| F - Project Management & Other Prof. Services | 1,798,833 | 1,378,196 | 420,637 | 77% |
| G - Financing & Construction Interest | 2,920,041 | 1,987,666 | 932,375 | 68% |
| H - Taxes | 1,914,397 | 1,573,859 | 340,538 | 82% |
| I - Remaining Contingency | 3,095,646 | 0 | 3,095,646 | 0% |
| J - FF&E | 2,965,586 | 24,978 | 2,940,608 | 1% |
| Grand Total | 121,949,389 | 45,413,132 | 76,536,257 | 37% |

YTD Project Budget to Actual

Cassellholme

Cassellholme Redevelopment
Commencement to date:

April 30, 2024

Mar 2024

Apr 2024

| Budget Item | Description | Board Approved Budget | Spent Commencement to Previous Month | Current Month | Total Spent to Date | Budget Remaining | % of Budget Spent |
|--------------|--|-----------------------|--------------------------------------|---------------------|---------------------|-------------------|-------------------|
| A1 | Land | - | - | - | - | - | 0.0% |
| A2 | Land Legal Fees and others | - | - | - | - | - | 0.0% |
| A3 | Property Taxes | - | - | - | - | - | 0.0% |
| B1.1 | Construction Cost - Phase 1 | 52,954,402 | 33,895,862 | 2,006,243 | 35,902,106 | 17,052,296 | 67.8% |
| B1.2 | Construction Cost - Phase 2 & 3 | 48,626,198 | 3,910,658 | 36,000 | 3,946,658 | 44,679,540 | 8.1% |
| B1.3 | Budget Increases - Change Orders | 1,555,986 | 958,685 | 43,959 | 1,002,644 | 553,342 | 64.4% |
| B1.4 | Holdback Retained | - | 5,039,477 | 271,206 | 5,310,683 | 5,310,683 | 0.0% |
| B1.4a | Holdback Released | - | 20,043 | - | 20,043 | 20,043 | 0.0% |
| B1.5 | Owner Hard Costs | 7,046 | 7,046 | - | 7,046 | - | 100.0% |
| B2 | Demolition | - | - | - | - | - | 0.0% |
| B3 | Construction Contingency | 3,645,832 | - | - | - | 3,645,832 | 0.0% |
| B3 | Contingency Reductions- Change Orders | 1,555,986 | - | - | - | 1,555,986 | 0.0% |
| C1 | Architect | 3,305,965 | 2,641,353 | 21,384 | 2,662,737 | 643,228 | 80.5% |
| C2 | Structural Engineer | 417,800 | 312,157 | - | 312,157 | 105,643 | 74.7% |
| C3 | Mechanical Electrical Engineer | 1,359,186 | 1,179,024 | - | 1,179,024 | 180,162 | 86.7% |
| C4 | Civil Engineer | 154,927 | 128,011 | - | 128,011 | 26,916 | 82.6% |
| C5 | Landscape Architect | 55,213 | 44,038 | - | 44,038 | 11,175 | 79.8% |
| D1 | Geotechnical / Environmental | 29,751 | 29,751 | - | 29,751 | 0 | 100.0% |
| D2 | Land Surveyor | - | - | - | - | - | 0.0% |
| D3 | Energy Modelling Consultant | 87,145 | 87,145 | - | 87,145 | - | 100.0% |
| D4 | Commissioning Consultant | 78,066 | 47,686 | - | 47,686 | 30,380 | 61.1% |
| D5 | AV and Acoustics Consultant | 62,529 | 50,179 | - | 50,179 | 12,350 | 80.2% |
| D6 | Food Services Consultant | 22,263 | 19,763 | - | 19,763 | 2,500 | 88.8% |
| D7 | Elevator Consultant | 9,713 | 6,213 | - | 6,213 | 3,500 | 64.0% |
| D8 | Cost Consultant | 89,770 | 89,770 | - | 89,770 | - | 100.0% |
| D9 | Hardware Consultant | 4,000 | 4,000 | - | 4,000 | - | 100.0% |
| D11 | Life Safety and Fire Consultant | 3,038 | 3,038 | - | 3,038 | - | 100.0% |
| D10 | Misc. Consultants | 400,655 | 176,478 | 9,397 | 185,875 | 214,780 | 46.4% |
| E1 | Development Charges | - | - | - | - | - | 0.0% |
| E2 | Building Permit | - | - | - | - | - | 0.0% |
| E3 | Miscellaneous Permits | 31,235 | 31,235 | - | 31,235 | 0 | 100.0% |
| F1 | Insurance - Liability & Builder's Risk | - | - | - | - | - | 0.0% |
| F2 | Pre-Opening Expenses | - | - | - | - | - | 0.0% |
| F3 | Project Management Fee | 858,833 | 482,365 | 11,352 | 493,717 | 365,116 | 57.5% |
| F4 | Administrative Costs | - | - | - | - | - | 0.0% |
| F5 | Accounting Services | 300,000 | 273,597 | - | 273,597 | 26,403 | 91.2% |
| F6 | Marketing Fees | 70,000 | 62,463 | - | 62,463 | 7,537 | 89.2% |
| F7 | Disbursements | 60,000 | 54,292 | - | 54,292 | 5,708 | 90.5% |
| F8 | Legal Fees | 510,000 | 485,715 | 8,413 | 494,127 | 15,873 | 96.9% |
| G1 | Construction Loan Interest | 2,680,041 | 1,755,260 | 158,942 | 1,914,202 | 765,839 | 71.4% |
| G2 | Commitment Fee | 50,000 | - | - | - | 50,000 | 0.0% |
| G3 | Broker's Fees | - | - | - | - | - | 0.0% |
| G4 | Financing Legal Fees | - | - | - | - | - | 0.0% |
| G5 | Project Monitor | 170,000 | 70,464 | 3,000 | 73,464 | 96,536 | 43.2% |
| G6 | Appraisal | - | - | - | - | - | 0.0% |
| G7 | Draw Fees | 20,000 | - | - | - | 20,000 | 0.0% |
| H1 | HST on Monthly Costs | 15,088,933 | 5,065,761 | 241,242 | 5,307,003 | 9,781,930 | 35.2% |
| H2 | HST Input Tax Credit | - | 4,376,370 | - | 4,376,370 | 10,712,563 | 29.0% |
| H3 | HST Self-Assessment | 1,914,397 | 643,226 | - | 643,226 | 1,271,171 | 33.6% |
| I1 | Soft Costs Contingency | 1,005,800 | - | - | - | 1,005,800 | 0.0% |
| J1 | FF&E | 2,965,586 | 24,978 | - | 24,978 | 2,940,608 | 0.8% |
| Total | | 121,949,389 | 43,144,406 | 2,268,726.04 | 45,413,132 | 76,536,257 | 37.2% |

❖ **CLINICAL SERVICES - Lindsay Dyrda, Director of Care**

Reports to the Ministry of Long-Term Care:

Cassellholme submitted 5 critical incidents to the MOLTC during the month of May (to date).

4 incidents were reports of suspected/alleged abuse:

- 2 - resident to resident physical and emotional abuse
- 1 - visitor to resident abuse
- 1 - staff to resident abuse (currently being investigated)

1 incident was reported as suspected Misuse/Misappropriation of resident's money (unfounded).

Inspections

Critical incident inspection started April 15 – 26, 2024. We are currently awaiting the Inspection Report.

Q1 Abuse Review

| CI Type | # of CIs | Average CI per 100 beds for the period | | | |
|---|----------|--|--------|----------|----------|
| | | Home | LHIN | District | Province |
| Abuse of a resident by anyone or neglect of a resident by the licensee or staff that resulted in harm or a risk of harm to the resident [LTCHA s. 24. (1) 2.] / [FLTCA s. 28. (1) 2.] | 20 | 8.3333 | 2.5373 | 3.1066 | 2.5724 |

| | Apple | Maple | Birch | Willow | | Unfounded |
|--------------|-------|-------|-------|--------|----|-----------|
| Res- Res | 3 | 3 | | 1 | 7 | 3 |
| Staff-Res | 1 | 3 | 4 | 4 | 12 | 2 |
| Visitor- Res | | | | 1 | 1 | 1 |
| | | | | | 20 | 6 |

❖ **RESIDENT & FAMILY - Jillian Marchand, Resident & Family Navigator**

2024

- ❖ Admissions: Permanent – 34 Short Stay/Respite - 10
- ❖ Deaths - 27
- ❖ Discharge to alternate location - 4 (To retirement, Castle Arms, home with wife, home palliation services)
- ❖ Care Conferences held within the first 4 weeks and yearly
- ❖ Multidisciplinary meetings held with resident and their families to provide input about the residents care plan, goals, and preferences
- ❖ 2024- 110 Completed to date

❖ HUMAN RESOURCES - Tiffany Chapman, HR Coordinator

- ❖ All Summer Students have been hired and orientated (6-7 students/unit)
- ❖ PSW – 6 Part-Time vacancies – all Full-Time vacancies posted
- ❖ RPN – 4 Part-Time vacancies
- ❖ Added new RPN day line to Apple/Maple
- ❖ PSW Students starting preceptorship in June/July (Canadore/CTS/Living Classroom)
- ❖ Working on staffing needs/master lines for new build

❖ QUALITY IMPROVEMENT - Camille Bigras, Director of Support Services & Quality Assurance

Mandatory Programs

The Ministry of Long-Term Care sets out a list of mandatory programs that need to be in place, and evaluated on an annual basis. The programs in question are:

- Pain Management
- Continence Care
- Skin and Wound
- Falls Prevention

In order to keep us accountable to resident care we have also added the following committees which have a similar mandate:

- Palliative Care
- Responsive Behaviours

We are happy to report that these committees are now active and meeting on a quarterly basis.

The goals of these programs have been added to our quality assurance program and annual reports completed for 2023. Education has been made one of the priorities this year and is ongoing.

❖ LAUNDRY - Trina Milne, Manager

PLAN - Reduce the turnaround time for personal clothing to 48 hours

PROCESS - Create job description for laundry staff with daily expectations

SOLUTION - Job descriptions have been created and provided to staff to help ensure consistency and expectations on the amount that is to be done in a shift. This will help reduce the turnaround time

PLAN - Items being placed in wrong closets/ items not folded neatly

PROCESS - Perform staff audits while they are delivering clothing. Coordinators and Managers doing 3 closets a week. This started February 2024. Number each resident box on cart and put a name or number in hang up slots

SOLUTION - Closet audits are being performed 3 times a week. We are currently auditing staff and how they are placing clothing away

Carts have also been numbered where the fold ups go as well as where the hang-ups go. This is helping to ensure staff are not placing the items in the wrong closets.

❖ PASTORAL CARE - Tracy Davis, Spiritual & Cultural Support Lead

During the first few months of this year, we have begun to refocus my work on more end-of-life care and creating new ways to nourish our resident's spiritual needs. We are creating an end-of-life passport for each resident. This will identify what is important to them at that time. We are engaging families in conversations about their loved one's spiritual needs earlier and I am participating in care conferences to help promote relationships with families that will enhance the residents' lives spiritually and culturally.

The other part of my work is around culture shift/change in the home and creating a welcome to new staff by offering the general orientation and supporting them in their first few months at

Cassellholme. We continue to work hard at finding ways to help them navigate the workplace along with supporting the mentor program.

I am also responsible for assisting Managers with milestone awards and planning appreciation events. During the month of April, the Culture Club organized a wellness bingo card for our staff to think about the ways they can remain mentally/physically well. We offered times during the week for a walking club, we brought in the blender bike (the faster you bike the better the smoothie) as well as support at unit huddles to reinforce the importance of remaining well.

We have also established a "staff spotlight" each month using our Shout-Out Board that enables the winner to have a designated parking spot for the month.

During the month of June, all of our staff will receive in-service training on palliation as we continue to educate/support our employees.

❖ HEALTH & SAFETY - Ron Goodship, Health & Wellness Coordinator

Incident Review Comparison - Q1 - 2023 to Q1 - 2024 (January 1 - March 31)

| 2023 - Injury Type | Lost Time | Health care | First Aid | Total |
|-------------------------------------|-----------|-------------|-----------|-------|
| Over Exertion/Strains | 2 | 4 | 4 | 10 |
| Resident Action | 1 | 1 | 4 | 6 |
| Exposure (covid-19 - needle sticks) | 0 | 0 | 1 | 1 |
| Trip/Slip/Fall | 0 | 2 | 4 | 6 |
| Struck Against / Struck by | 0 | 2 | 4 | 6 |

| 2024 - Injury Type | Lost Time | Health care | First Aid | Total |
|-------------------------------------|-----------|-------------|-----------|-------|
| Over Exertion/Strains | 0 | 4 | 7 | 11 |
| Resident Action | 2 | 1 | 13 | 16 |
| Exposure (covid-19 - needle sticks) | 0 | 0 | 1 | 1 |
| Trip/Slip/Fall | 0 | 0 | 4 | 4 |
| Struck Against / Struck by | 2 | 1 | 6 | 9 |

Reduction Efforts

Over Exertion/Strains Injuries – Additional in-house training on lifting and transfer policies

Resident Action Injuries – GPA Training (Gentle Persuasive Approach) – Stop and Go Procedure – Abuse training with focus on recognition and reporting.

Struck Against/Struck By Injuries – Some of these occurrences are already included in Resident Actions as part of the description of the incident.